

Site Agent Vacancy

We have a vacancy for a dedicated, enthusiastic, conscientious, versatile and proactive Site Agent to take pride in our school and give it the attention it deserves in order to make it a great environment for our children, staff and community. You will need to be able to work flexible hours to cover lettings.

Duties will include:

- Security of Site/Key holder
- General repairs and maintenance
- Ensuring that the school is clean, and meets all health & safety requirements
- Some daily cleaning
- Supervision of cleaners and contractors on site
- Keeping accurate records and documentation.

Payscale: L4 pt 20 to 23

Salary: £18,379 (without overtime and lettings) - hourly rate £10.07

35 hours per week, 52 weeks a year

Closing Date: 20th September, 2017

Interviews: 27th September, 2017

Please note: as part of our interview process, if shortlisted, you will need to visit our school to collect the interview task. This visit will take no more than 20 minutes.

For an application form, please call at the school office or look for the ad on our website: bramingham.net or email jbatten@bramingham.net

CVs will not be accepted for any posts based in schools.

The school is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment.

Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Criminal Records Bureau.