

BRAMINGHAM PRIMARY SCHOOL
AGENDA
FULL GOVERNING BODY MEETING
Tuesday 22nd September, 2020, 6.00pm via TEAMS

Item No	Item	Governors Action																																																
1	Chair’s Introduction and welcome to new staff governor																																																	
2	Apologies for absence																																																	
3	P Turner leaves meeting Appointment of Co-opted Governors Appointed Co-opted Governors invited to the meeting																																																	
4	Approval of minutes of previous meetings: <ul style="list-style-type: none">04.03.2028.04.2004.05.20	Minutes to be read prior to the meeting, email clerk and chair if any questions																																																
5	Updates from Headteachers	Questions to be answered at meeting																																																
6	School Improvement Plan overview	Document to be read prior to the meeting Any questions ready for meeting																																																
7	Election of Chair and Vice Chair/s <table><tr><td>a) Chair of Governors</td><td></td></tr><tr><td>b) Vice Chair of Governors</td><td></td></tr><tr><td>c) Vice Chair of Governors</td><td></td></tr></table>	a) Chair of Governors		b) Vice Chair of Governors		c) Vice Chair of Governors																																												
a) Chair of Governors																																																		
b) Vice Chair of Governors																																																		
c) Vice Chair of Governors																																																		
8	Terms of Reference (to adopted)	No changes to this document																																																
9	Committee Membership <table><tr><td colspan="4">a) Finance/Sites & Buildings/H&S Committee</td></tr><tr><td>1</td><td></td><td>5</td><td></td></tr><tr><td>2</td><td></td><td>6</td><td></td></tr><tr><td>3</td><td></td><td>7</td><td></td></tr><tr><td>4</td><td></td><td>8</td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td colspan="4"> </td></tr><tr><td colspan="4">b) Personnel & Pay Committee</td></tr><tr><td>1</td><td></td><td>5</td><td></td></tr><tr><td>2</td><td></td><td>6</td><td></td></tr><tr><td>3</td><td></td><td>7</td><td></td></tr><tr><td>4</td><td></td><td>8</td><td></td></tr></table>	a) Finance/Sites & Buildings/H&S Committee				1		5		2		6		3		7		4		8										b) Personnel & Pay Committee				1		5		2		6		3		7		4		8		
a) Finance/Sites & Buildings/H&S Committee																																																		
1		5																																																
2		6																																																
3		7																																																
4		8																																																
b) Personnel & Pay Committee																																																		
1		5																																																
2		6																																																
3		7																																																
4		8																																																

	<table><tr><th colspan="4">c) School Improvement Committee</th></tr><tr><td>1</td><td></td><td>5</td><td></td></tr><tr><td>2</td><td></td><td>6</td><td></td></tr><tr><td>3</td><td></td><td>7</td><td></td></tr><tr><td>4</td><td></td><td>8</td><td></td></tr></table>	c) School Improvement Committee				1		5		2		6		3		7		4		8		
c) School Improvement Committee																						
1		5																				
2		6																				
3		7																				
4		8																				
	Election of Officers																					
10	<table><tr><th colspan="4">Headteacher's Performance Management Committee</th></tr><tr><td>1</td><td></td><td>3</td><td></td></tr><tr><td>2</td><td></td><td></td><td></td></tr></table> <p>Note: Members of this committee must have completed the required Performance Management training programme</p>	Headteacher's Performance Management Committee				1		3		2												
Headteacher's Performance Management Committee																						
1		3																				
2																						
11	Governors areas of responsibility <table><tr><td>a) Safeguarding Children Governor</td><td></td></tr><tr><td>b) SEND Governor</td><td></td></tr><tr><td>c) H & S Governor</td><td></td></tr><tr><td>d) Training Link Officer</td><td></td></tr></table>	a) Safeguarding Children Governor		b) SEND Governor		c) H & S Governor		d) Training Link Officer														
a) Safeguarding Children Governor																						
b) SEND Governor																						
c) H & S Governor																						
d) Training Link Officer																						
12	Governor Meeting Schedule 2020/2021 and Governor Hub Introduction																					
13	Safeguarding Audit Feedback	Strictly confidential Any questions ready for meeting																				
14	Local Authority Category	Document to be read, discussion to take place at meeting																				
15	Form completion (ii) Declaration of Pecuniary Interests forms (all governors) - <i>to be completed and returned to the Clerk prior to the meeting</i> (iii) Code of Conduct	Form completed and returned to clerk prior to the meeting. Confirm to clerk that document read prior to meeting																				
16	Policy adoption: <ul style="list-style-type: none">Safeguarding & Prevent PolicyReturn to School September 2020 - Risk AssessmentDisciplinary Procedure (LA/HR document)Grievance Resolution Procedure for Schools (LA/HR document)	Documents to be read any questions prior to meeting – just needing adoption																				
17	Governor training/visits feedback <ul style="list-style-type: none">Governors visit document																					
18	AOB																					