

Bramingham Primary School

Freeman Avenue, Luton, Bedfordshire LU3 4BL

T 01582 617500

E office@bramingham.net

W www.bramingham.net



10th September, 2020

Dear Parents,

Nomination for Parent Governor

This is to let you know that we have vacancies for parent governors on the school's governing body. We are therefore looking at electing new parent governors this term to join our governing body. Our parent governors are very valuable members of the governing body. We rely on them to help us to keep in touch with parents' views.

Governing bodies are responsible for a wide range of matters. Their duties include school effectiveness, target setting and monitoring, plus involvement in a variety of personnel and pupil issues. In your role as a school governor, you will be supported in these duties by other experienced members of the governing body, the headteacher, the clerk to the governing body and the Governor Services Department of the Local Authority.

The governing body works together as a group, meeting half termly. If you are thinking of standing as a governor, remember that you will need to attend a minimum of three governor meetings a year (we have six governors' meetings per academic year plus a results meeting in September).

In line with good practice, all school governor appointments will be subject to standard Disclosure and Barring Service (previously called CRB) clearance.

Anyone who has parental responsibility for a pupil on the school roll at the time of the election can stand for election and can vote in the election. The only exceptions are if you are an elected member of the Local Authority, or if you work more than 500 hours per year in the school. Once you are satisfied that you are eligible to become a governor, please complete the nomination form and return to the school office.

If you wish to nominate more than one parent, nomination papers are available from the school office.

All nominations must be seconded by a parent of a pupil at the school, other than the candidate or the proposer.

Please include a few details about yourself and why you would like to become a governor (not exceeding 200 words). This will then be circulated to all parents to help them decide who to vote for. You do not have to complete this section, but if you don't you may put yourself at a disadvantage if there is a vote. A vote, by secret ballot, will be held if we receive more than nominations than we have vacancies.

All nominations should be received by the school office by Wednesday 23rd September, 3:30pm. Every nomination must be signed.

Please think about taking on the position or encouraging someone else to do so. We need committed parent governors. Training is offered for all roles and responsibilities required of governors.



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Important Information

No-one may serve as a governor or associate member who:

- has a mental disorder;
- is bankrupt;
- has been disqualified from acting as a company director or trustee of a charity;
- is included in the list of teachers or workers prohibited or restricted from working with children or young people; or is disqualified from working with children;
- is disqualified from being an independent school proprietor, teacher or employee by the Secretary of State;
- has within the last five years been sentenced to three months or more in prison without the option of a fine;
- has received a prison sentence of two and half years or more in the twenty years before becoming a governor; or at any time received a prison sentence of five years or more;
- in the last five years has been convicted and fined for the offence of nuisance on school premises;
- refuses to an application being made to the Criminal Records Bureau for a criminal records certificate.

If you would like to talk to our chair of governors or one of us about the role, please leave your details at the school office or ask for Mrs Batten, Clerk to Governors, and she will organise an informal meeting.

Many thanks,

The block contains two handwritten signatures in black ink. The first signature is 'Satinder Bains' and the second is 'Petra Sutton'.

Satinder Bains and Petra Sutton

Joint Acting Headteachers

