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Meeting individual needs...to the best of our ability.

27<sup>th</sup> November, 2019

Dear Parents,

I am writing with more information about the PGL trip to Little Canada—Isle of Wight.

Firstly, may I remind you that the 2<sup>nd</sup> instalment of £40 is due by Friday 13<sup>th</sup> December 2019.

We are currently finalising the ferry crossing; our booking has been unable to be processed at this moment in time, due to the ferry timetable still being sorted. We have however, been quoted a cost which has been worked out and included in the updated price below.

We are pleased to inform you that the cost of the trip has reduced significantly, due to an increase in numbers. The total price for this trip will now be  $\pounds 237.86$ .

To enable you to spread the cost, may we suggest you pay the following instalments:

£30.00 initial deposit (already paid)
£40.00 due by Friday 13<sup>th</sup> December 2019
£55.95 due by Monday 13<sup>th</sup> January 2020
£55.96 due by Monday 10<sup>th</sup> February 2020
£55.96 due by Monday 9<sup>th</sup> March 2020 (includes bedding)

The price above includes bedding at £13 which could be provided by PGL; however if you do not wish to pay this, please could you indicate below and deduct £13 from the final instalment of £55.96. You will need to provide a sleeping bag and pillow for your child if you do not require bedding.

I would like to invite you and your child to a meeting on Tuesday 24<sup>th</sup> March 2020 at 6pm in the Meadow Suite (Ladybirds classroom). During the meeting we will give you more information regarding our itinerary and it will be an opportunity for you to raise any questions you may have. If you are unable to come to the meeting and have any questions please do not hesitate to contact the school office. Please can you complete the tear off slip below to confirm that you are able to attend the meeting and return it to the class teacher by Friday 6<sup>th</sup> December, 2019.

Yours sincerely,

 Sharon Flowers

 Headteacher

 PGL Little Canada - Isle of Wight 2020

 Child's Name

 Class

 I would like PGL to provide bedding YES/NO

 or
 I will provide bedding for my child YES/NO

 I am/ am not able to attend the meeting on Tuesday 24<sup>th</sup> March 2020.

 Parent

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