

## Bramingham Primary School

Freeman Avenue, Luton, Bedfordshire LU3 4BL

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MEETING INDIVIDUAL NEEDS... TO THE BEST OF OUR ABILITY



15<sup>th</sup> July, 2020

### **Breakfast and After School Club**

Dear Parents,

Following the recent government guidelines, we have planned the re-opening of our Breakfast and After School Clubs. Both clubs will open on Thursday 3<sup>rd</sup> September and booking online will continue as before. The timings will remain the same which is from 7.45am for Breakfast club and 3.30pm to 6pm for After School Club (If your child's year groups finishes before this time they will be kept in class with their teacher). In order to keep the group sizing consistent, we will operate in the following way:

#### **Breakfast Club:**

- All year groups use the hall door.
- Breakfast will be served either in the hall or The Orchard. We will have breakfast tables for each year group spaced apart so the children sit as a year group bubble.
- When children arrive, they will be registered at the door. They will place their belongings near their breakfast table and they will order their breakfast. Whilst their breakfast is being prepared, children will be asked to wash their hands. Once seated at their year group breakfast table, their breakfast will be brought over to them by a member of staff.
- Children will be asked to stay seated once they have finished their breakfast and then in year groups, they will be taken out on the field for outdoor activities. Children will remain in year group bubbles when they are playing outside. An area will be designated to each year group so there will be no mixing of year group bubbles.
- A member of staff will then be responsible for bringing each year group in at staggered times. The children will collect their belongings and each year group will be walked to the cloakroom. Children will be asked to wash their hands before entering the classroom.
- If the weather is such that we cannot go outdoors, we will have a bank of activities that children will be able to engage in at their breakfast table.

#### **After School Club**

- We will use the hall, The Orchard, The Dell and once again we will use the outdoor space as much as possible.
- Children will be brought to either the hall, The Orchard or The Dell by their teacher to be registered. They will sit in their year group bubbles.

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**Miss P Sutton** JOINT HEADTEACHER (In acting capacity) Assessment & Maths Coordinator

**Mrs S Bains** JOINT HEADTEACHER (In acting capacity) Special Educational Needs Coordinator (SENCO)

To contact either Headteacher please email [headteacher@bramingham.net](mailto:headteacher@bramingham.net)



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- Once registered, the children will be taken outdoors on the field for outdoor activities. Again, children will play in year group bubbles. If you are picking up your child before 4.30pm, you can collect them from the field close to the Dell. If we need to stay indoors due to the weather, please use the Dell door and a member of staff will collect your child from the relevant room.
- Just before 4.30pm, children will go in as a year group and wash their hands ready for their tea.
- Children will sit in their year group bubbles either in The Dell or The Orchard and a light tea will be served. If you are collecting your child around this time, please use the Dell door.
- Once tea is finished and if the weather is good and we still have the evening light, we will take the children back outside until 5.30pm where they can play in their year group bubbles.
- At around 5.30pm, all the children will go in the Dell to participate in some tabletop activities. They will sit in their year group bubbles.

### Key Things To Remember

- Please bear in mind that drop off and pick up will be at the door.
- Staff will encourage children to socially distance when playing.
- Please book online beforehand so we can plan accordingly.
- Safety is of paramount importance and if the government guidelines change, we may alter our provision accordingly. However, we will do our utmost best to keep things as consistent as possible to support our working parents.

Thank you for your patience and understanding.

Yours sincerely,

Mrs S Bains & Miss P Sutton  
Joint Acting Headteachers

