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Headteacher: Sharon Flowers

*Meeting individual needs...to the best of our ability.*

20<sup>th</sup> March 2019

Dear Parents of Squirrels Grey,

We will be holding our Parent Consultations for Squirrels Grey on Wednesday 3<sup>rd</sup> April and Thursday 4<sup>th</sup> April 2019. We shall run an appointment system for all parents/carers who will be able to see class teachers together.

Would you please be kind enough to fill in the slip below indicating which day and during which 30 minutes slot you would like your 10 minute appointment to be within. Please indicate a 2<sup>nd</sup> and 3<sup>rd</sup> preference slot as well. Whereas we shall do all within our power to accommodate everyone with a suitable time, we may have to approach a few people and negotiate timings. If you have more than one child in the school, would you please indicate this on the return slip.

If you cannot make either of these occasions, would you approach the individual teachers and arrange an alternative but mutually convenient time to speak to them.

On this occasion your child will not need to be present. They will have the opportunity to take part in discussions about their learning from Early Years.

I will be available on both evenings for an appointment should any parent wish to see me as well as the class teachers. Please contact the school office to arrange a suitable time.

On both days (during school hours on Thursday only), at least one of our Family Workers will be in the reception area. They will be available to assist you with any issues that you may have or just be there for a chat.

**May we kindly remind you not to use the school car park on these visits and to make sure that you collect your children at 3.30pm, even if you have an appointment at 4.00pm, as we cannot supervise them.**

Yours sincerely,

Sharon Flowers  
Headteacher

#### **Parent Consultation Reply Slip**

Child's name ..... Registration Group .....

I/we shall be attending Parent Consultation on Wednesday 3<sup>rd</sup> April/Thursday 4<sup>th</sup> April 2019

I/we would prefer an appointment to be made between:-

Wednesday: 4.00 - 4.30 ... 4.30 - 5.00 ... 5.00 - 5.30 ... 5.30 - 6.00 ... 6.00 - 6.30 ... 6.30 - 7.00

Thursday: 2.00 - 2.30 ... 2.30 - 3.00 ... 3.00 - 3.30 ... 3.30 - 4.00 ... 4.00 - 4.30 ... 4.30 - 5.00 ... 5.00 - 5.30

Other children in Year 6 (Weds date only) ..... Class .....

..... Class .....

